

**Economic Development Incentives Application  
Department of Planning and Sustainability  
DeKalb County Government**



**SECTION A. COMPANY AND CONTACT INFORMATION**

1. Official Name and  
Address of Company:

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2. Company Owner:

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Phone:

Email:

3. Primary Contact for  
Project:

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Phone:

Email:

**SECTION B. PROPOSED PROJECT INFORMATION**

4. Description of Project:

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5. *In order for a project to be eligible for Economic Development Incentives, a majority of the project, measured as greater than 50% of the project investment, must relate to one or more of the target industries or related niches.*

Please provide company NAICS code. (If multiple, specify a percentage that each NAICS Code represents in the project):

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9. Net value of improvements to property:

<div style="background-color: #e0e0e0; padding: 5px; display: inline-block;">Net Increase in Real Property Value:</div> \$	<div style="background-color: #e0e0e0; padding: 5px; display: inline-block;">Net increase in Personal Property Value:</div> \$
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10. Job creation resulting from project:

Primary Title(s) or Occupation Code	Number of Employees	Net change to Personal Property Value:	Annual Salary

Other:

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11. Please provide the projected amount of annual water and sewer revenues:

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12. Estimated percentage of sewer usage<sup>1</sup>:

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13. Check which sustainable building certification(s) will be obtained:

- LEED
- Earthcraft
- Green Globes
- Living Building Challenge

14. Will your company collaborate with the DeKalb County Workforce Development Agency to assist in training new and existing employees, as other services as applicable?

Yes       No

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<sup>1</sup> DeKalb County sewer rates are billed based on water usage, with the presumption being that roughly 100% of water used will go into the county sewer system and require treatment. Please provide an estimated rate of sewer usage relative to water usage. For example, if the project will use 100 gallons of water monthly, but only 30 gallons will enter County sewer system for treatment, the percentage of sewer usage would be 30%.



## SECTION D. POLICY GUIDELINES

To review the complete Economic Development Incentives Policy, go to [planningdekalb.net/edincentives](http://planningdekalb.net/edincentives).

### *Business Fails to Meet Policy Guidelines*

The responsibility to meet the requirements associated with target industries, job creation, taxable value, sustainable building certification, and/or water/sewer revenue for any incentives given to a business through this policy transfer to any subsequent business or other entity to which ownership passes during the incentives time period. In the event the business is sold, the business owner must provide the buyer with a deed detailing the obligations of the owner under the incentives contract. Once the transaction is complete, the new owner must contact the Director of Planning and Sustainability to inform him or her of the transfer.

Businesses that receive any incentive under the provisions of this policy shall agree not to relocate outside DeKalb County for five years after incentives are granted. If the Targeted Business relocates outside DeKalb County during the incentive period, the Targeted Business shall immediately reimburse DeKalb County for the full value of any and all incentives received pursuant to this Policy.

In the event an applicant fails to meet the financial or employment impact levels, or obtain required sustainable building certification presented to the county, the applicant shall return to the County the amount of incentives in excess of the amount typically awarded for the financial impact level the applicant has attained.

### *Annual Reporting*

Applicant shall convey yearly reports to the county to show adherence to the requirements presented for incentives, including First Source Jobs awarded, for a period of five years after the incentives are granted.

### *Incentives Ceiling*

Each year, the Board of Commissioners will approve an incentives ceiling for administration of this policy. Because the County will have limited funding available, incentives will be awarded to approved projects in the order in which complete applications were received.



SECTION E. APPLICATION AUTHORIZATION & ACKNOWLEDGEMENT

I, \_\_\_\_\_, am an authorized agent of \_\_\_\_\_ and have been authorized to file this application and to provide the information within and accompanying this application. The information provided herein is true and complete. I understand that the information provided with this application will be relied upon by DeKalb County in deciding whether to approve an incentives award and that DeKalb County reserves the right to take action against the applicant for any misrepresentations within or attached to this application.

Signed:

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*Name*

*Title*

*Date*

Please return completed application to:

Andrew Baker, Director of Planning and Sustainability

[aabaker@dekalbcountyga.gov](mailto:aabaker@dekalbcountyga.gov)

330 W. Ponce de Leon Ave

Suite 500

Decatur, Georgia